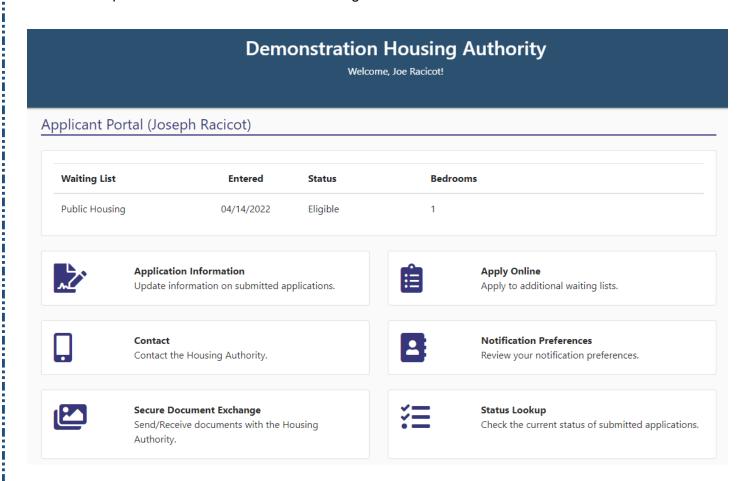
## INTRODUCING THE APPLICANT PORTAL

## The Applicant Portal gives you easy access to:

- > Apply to a Waiting List Online
- Change Your Contact Information (Please remember that you are responsible for keeping your contact information current)
- View/Update Your Existing Waiting List Applications
- Contact Housing Authority Caseworkers via Direct Messaging
- Update Electronic Notification Preferences
- Send and Receive Documents to/from the Housing Authority via the Secure Document Exchange
- Look Up Your Status and Position on Waiting Lists



## **How to Access Your Applicant Portal**

If you are a new applicant, you can register for, and access, the Applicant Portal after you have submitted your application online on our website of www.mmha.org. If you are an existing waiting list applicant, you will receive an email from the Medina Metropolitan Housing Authority with your code and instructions for logging into the Applicant Portal. If you did not provide your email address at the time of application, please request your code by emailing our office at mmha@mmha.org.

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If you have any questions regarding accessing the Applicant Portal, please contact the Housing Authority via email at mmha@mmha.org.